

Longwood Primary School – Marking Policy

Aims

Marking is not only seen as an assessment tool but also as a means of acknowledging the work and effort provided by the pupils. As such work is marked as it progresses or as soon as possible after the child has completed it. All marking symbols are clearly visible within each teaching base for use by all staff and pupils.

English / Foundation Marking:

- Staff mark with a green pen and pupils respond using a purple polishing pen
- Spellings related to pupil's ability are corrected (see attached symbols sheet.) For High Frequency Words, they may be asked to use a dictionary, word list, wall display etc. to find the correct spelling.
- Punctuation errors are corrected using the appropriate symbols (see attached symbol sheet).
- Letters formation and spelling errors may be highlighted for '3 x practice'.
- Supported, independent work and verbal feedback to be identified (see attached symbol sheet).
- Weekly in-depth marking using 'Two stars and a wish'.
- Creative writing in not "over corrected" by the teacher.
- As children progress in KS2, errors in punctuation, grammar and spelling will simply be identified with a small green p,g or sp in the margin so that children can identify the errors independently.

Maths Marking:

- Staff mark with a green pen and pupils respond using a purple polishing pen.
- Number formation may be highlighted for '3 x practice'.
- Answers are marked with ticks or dots as appropriate (see symbols sheet).
- When an answer has been marked as incorrect, then corrected by the child, a tick is given next to the new answer.
- If the child's second attempt at an answer is still incorrect the teacher corrects and discusses with the pupil.
- Supported, independent work and verbal feedback to be identified (see attached symbol sheet).
- Weekly in-depth marking using 'Two stars and a wish'.

Assessment:

- Staff will assess pupils work using the LOV LO- and LO? As appropriate.

Rewards:

- Golden tickets and stickers may be awarded for quality and presentation of work.

Corrections:

- If appropriate, corrections are completed before the next piece of work is begun using purple polishing pen

Monitoring and Review

Date of Review: Autumn 2019

This policy will be monitored by staff and Governors every two years or sooner.