

Longwood Primary School
Risk Assessment - September 2021

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| Assessment date | August 2021 |
|------------------------|--------------------|

| Hazard 1 | | Who might be harmed and how? | |
|--|---------------|---|-------------------|
| <p>Gatherings of children/ adults at drop off and collection resulting in direct transmission of the virus</p> <p><i>The virus is spread in minute water droplets that are expelled from the body through sneezing, coughing, talking and breathing.</i></p> <p><i>The virus can be transferred to the hands and from there to surfaces. It can survive on surfaces for a period after transfer (depending on such things as the surface type, its moisture content and temperature).</i></p> | | <p>Everyone on site.</p> <p>General transmission may occur:</p> <p>Through close contact between parents, pupils and visitors and touching contaminated surfaces.</p> | |
| Existing level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Control measures | | | |
| <p>From September 2021, it is no longer recommended that it is necessary to keep children in consistent groups ('bubbles')</p> <ol style="list-style-type: none"> 1. Maintain a minimal staggered start and finish times and a range of entrance/ exit points to minimise the numbers gathered at any one place/ time. Pupils to arrive between 8.15 and 8.30am. Water bottles, hand sanitising and temperature check procedures will continue. 2. Each phase group will be allocated its own entrance and exit point: <ul style="list-style-type: none"> • Reception and Y1: Side gate leading directly into classrooms • Y2: door onto the playground • Y3: door onto the playground • Y4: door onto the playground • Y5: door onto the playground • Y6: door onto the playground <p>All pupils will be escorted to the main gate to be handed over to a responsible adult. Pupils attending the after-school provision will be escorted to the After School building known as Little Oaks.</p> <ol style="list-style-type: none"> 3. Non-essential visitors into school will continue to be restricted where visitors are admitted proof of a negative LFT will be required prior to entry | | | |
| New level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |

| Hazard 2 | | Who might be harmed and how? | |
|---|---------------|--|-------------------|
| Risk of spreading virus due to close contacts with a positive case | | Everyone on site. General transmission may occur through close contact between staff, pupils and visitors and touching contaminated surfaces. | |
| Existing level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Control measures | | | |
| <p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</p> <ul style="list-style-type: none"> • Pupils, staff and other adults should not come into school if they have symptoms, have had a positive test result or any other reasons requiring them to stay at home due to the risk of them passing on COVID-19 • If anyone in school develops COVID-19 symptoms, however mild, they should be sent home and they should follow public health advice. • If a pupil is awaiting collection, they should be kept in a space separate from others. A window should be opened for fresh air ventilation if possible. • Appropriate PPE should also be used if close contact is necessary. Further information on this can be found in the use of PPE in education, childcare and children's social care settings guidance. Any rooms they use should be cleaned after they have left. • The household (including any siblings) should follow the most up to date PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. • <i>From 16th August, adults who have received both doses of the vaccine and under 18s will no longer need to self-isolate if they are identified as a close contact of a positive case of COVID 19. Instead they will be requested to get a PCR test. They do not need to SI while waiting for the result, instead they are advised to consider other precautions such as wearing a face covering in enclosed spaces, and limit contact with other people, especially with anyone who is clinically extremely vulnerable. If the test is positive they need to start a 10 day SI period.</i> • From September 2021, any member of staff (who has received both doses of the vaccine) identified as a close contact will be required to take a confirmatory PCR test. They do not need to SI while they wait for the result. If the result is positive they must start a 10 day SI period. If the test is negative, they will continue with their daily routine. However it is advised, if possible, to carry out a daily LFT for 7 days. <p>Asymptomatic testing</p> <ul style="list-style-type: none"> • Testing remains important in reducing the risk of transmission of infection within schools. • Staff, in all settings, should undertake twice weekly home tests whenever they are on site until the end of September, when this will be reviewed. • There is no need for primary age pupils (those in year 6 and below) to test over the summer period. <p>Confirmatory PCR tests</p> <ul style="list-style-type: none"> • Staff and pupils with a positive LFD test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19. Whilst awaiting the PCR result, the individual should continue to self-isolate. If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms. Additional information on PCR test kits for schools and further education providers is available. <p>Admitting children into school</p> <ul style="list-style-type: none"> • In most cases, parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others. If a parent or carer insists on a pupil attending Longwood Primary School the decision can be made to refuse the pupil, if it is considered necessary to protect other pupils and staff from possible infection with COVID-19. | | | |
| New level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |

| Hazard 3 | | Who might be harmed and how? | |
|--|---------------|---|-------------------|
| Risk of spreading virus due to insufficient cleaning and poor hygiene resulting in indirect transmission of the virus | | Everyone on site. General transmission may occur: Through close contact between staff, pupils and touching contaminated surfaces. | |
| Existing level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Control measures | | | |
| <ol style="list-style-type: none"> 1. An appropriate cleaning schedule will be in place. This includes regular cleaning of all areas and equipment. 2. All classrooms will continue to be given a bleach spray to be used within the school day. 3. Frequent and thorough hand cleaning should now be regular practice. Staff should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser. 4. Good Respiratory hygiene. The 'catch it, bin it, kill it' approach continues to be very important. Disposable tissues available in all classrooms 5. Use of personal protective equipment (PPE) Most staff in schools will not require PPE beyond what they would normally need for their work. This includes gloves for first aid and gloves and aprons for personal care including nappy changes. Full PPE should continue to be worn when dealing with a child with symptoms. The guidance on the use of PPE in education, childcare and children's social care settings provides more information on the use of PPE for COVID-19. | | | |
| New level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |

| Hazard 4 | | Who might be harmed and how? | |
|--|--------|------------------------------|------------|
| Risk of spread of the virus through poor ventilation | | All site users | |
| Existing level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Control measures | | | |
| <p>Keep occupied spaces well ventilated</p> <ul style="list-style-type: none"> • Ensure that a well ventilated and comfortable teaching environment is maintained. • Identify any poorly ventilated spaces and take steps to improve fresh air flow in these areas • Give particular consideration to increased ventilation when holding events where visitors such as parents are on site, for example productions. • Mechanical ventilation systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply. • Opening external windows to improve natural ventilation, and in addition, opening internal doors to assist with creating airflow. If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so). • Staff should balance the need for increased ventilation while maintaining a comfortable temperature. • The Health and Safety Executive guidance on air conditioning and ventilation during the COVID-19 pandemic and CIBSE COVID-19 advice provides more information. | | | |
| New level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |

| Hazard 5 | | Who might be harmed and how? | |
|--|--------|---|------------|
| Risk of emotional distress | | Pupils Anxiety around catching the virus and being poorly or grief from bereavement | |
| Existing level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Control measures | | | |
| Pupil wellbeing and support <ul style="list-style-type: none"> Some pupils may continue to experience a variety of emotions in response to the COVID-19 pandemic, such as anxiety, stress or low mood. Staff can access useful links and sources of support on promoting and supporting mental health and wellbeing in schools | | | |
| New level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Hazard 6 | | Who might be harmed and how? | |
| Emotional distress of the staff – including anxiety | | Staff Anxiety around catching the virus and being poorly or taking it home to their families or grief from bereavement | |
| Existing level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Control measures | | | |
| <ul style="list-style-type: none"> Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV people may wish to think particularly carefully about the additional precautions they can continue to take. Further information can be found in the guidance on protecting people who are CEV from COVID-19. All staff have access to LFT twice per week to ensure they are not asymptomatic Online coaching/ mentoring is available for any staff who request it Think Well Counselling service or SAS is also available for any staff member who needs it SLT will monitor the workload of staff to ensure that they are not overwhelmed The Governors will monitor the workload of Senior Leaders to ensure they do not become overwhelmed | | | |
| New level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |

| Hazard 7 | | Who might be harmed and how? | |
|---|--------|------------------------------|------------|
| Missed education due to confusion of symptoms with other childhood illnesses. | | Children | |
| Existing level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Control measures | | | |
| <p>Side effects of children taking a routine vaccination or teething</p> <ul style="list-style-type: none"> Vaccines and teething may cause a mild fever in children. This is a common and expected reaction, and self-isolation is not required unless COVID-19 is suspected. Find out more from vaccination tips for parents and baby-teething-symptoms. Parents and carers should monitor side effects from a vaccination or teething, and if they are concerned about their child's health, they should seek advice from their GP or NHS 111. <p>If COVID-19 is suspected the child should start isolating and get a PCR test.</p> | | | |
| New level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |

| Hazard 8 | | Who might be harmed and how? | |
|--|---------------|---------------------------------|-------------------|
| Performances in settings – increased number of people on site | | Everyone Spread of the virus | |
| Existing level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |
| Control measures | | | |
| <p>Performances and Events</p> <p>When planning an indoor or outdoor face-to-face performance in front of a live audience, school will follow the latest advice in the DCMS working safely during COVID-19 in the performing arts guidance.</p> <ul style="list-style-type: none"> • A risk assessment will be undertaken for each performance or event. This will include: <ul style="list-style-type: none"> ○ Restricting access to people with COVID-19 symptoms – consider requesting negative LFT ○ Where possible performances will take place outdoors, when indoors, venue will provide adequate ventilation and restrict the audience to one person per pupil ○ Venue will be cleaned between performances ○ Provide an NHS QR code poster, to enable people to check into venue and have a system to collect (and securely store) names and contact details for those who ask to check in but do not have the app. Parents should not be turned away if they refuse to check in. ○ Restrict indoor performances to one year group ○ Keep the activity time involved as short as possible ○ Where necessary use screens or barriers to separate people ○ Recommending the use of face coverings | | | |
| New level of risk | | | |
| HIGH | MEDIUM | LOW | NEGLIGIBLE |

| OVERALL level of risk after control measures | Consider level of risk following use of control measures | | |
|--|--|------------|-------------------|
| HIGH | MEDIUM | LOW | NEGLIGIBLE |

| Name of assessor | Signature of assessor | Date |
|------------------|-----------------------|------------------------------|
| Pauline James | P James | 20 th August 2021 |
| Rachel Matthews | R Matthews | 20 th August 2021 |

This Risk Assessment will come into use on Wednesday 1st September 2021 following Governor's approval